

ASSESSMENT # 4

Total Marks: 30

Answer the following questions:

- 1.** What are the six components of a good training plan (12)
- 2.** What are different challenges to anticipate for planning a training workshop? (08)
- 3.** How will you use following visual aids while planning for a training? (10)
 - a. PowerPoint Slides
 - b. Video (Digital, VCR, or DVD)
 - c. Flip Charts
 - d. Whiteboard or Chalkboard
 - e. Smart boards