

ASSESSMENT # 3

Total Marks: 30

Answer the following questions:

Q: 1: Objective Questions;

(6)

- I. In an interview, your questions must be designed to get to know the individual and what they can do, and avoid a tendency toward:**
 - a. Bias and discrimination
 - b. Discussing pay and benefits in the first five minutes
 - c. Making a job offer
- II. In the STOP technique, the letter S stands for:**
 - a. Saying something
 - b. State the inappropriate behavior
 - c. Synergistic

Q:2: Short Questions;

(24)

- I. Outline some ways for encouraging diversity through hiring.
- II. What type of questions can be asked from the people with disabilities when interviewing them for a job?
- III. What is the STOP technique? How this technique can be used to promote diversity at the workplace?