

ASSESSMENT # 1

Total Marks: 30

Answer the following questions:

Q: 1: Short Questions:

15

- a) Define virtual workplace and list its merits and demerits?
- b) What elements should be included in the organizational strategy of a virtual workplace?
- c) What are the important points to remember when choosing mobile workers?

Q: 2: You are a manager; managing a team of five employees who are working at a remote location. How would you successfully manage the team, getting them to work on the project and keeping them motivated at the same time?

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