

ASSESSMENT # 3

Total Marks: 30

Answer the following questions:

Q: 1: Short Questions 10

- i. Why team meetings are vital for the success of a virtual team?
- ii. What are the key points to remember when managing a cross cultural virtual team?

Q: 2: What techniques you use to become a better virtual leader? 10

Q: 3: You have got a new project that you have to discuss with your virtual team. How would you carry out the following activities? 10

- a) How would you choose a method for your team meeting?
- b) How would you ensure that all team members attend the meeting?
- c) How would you conduct the meeting?