

### ASSESSMENT # 10

Total Marks: 30

1. Give short to answers the following questions:
  - i. Why are presentations made?
  - ii. Preparation is key to a successful presentation - discuss.
  - iii. Why are visual aids so important? Provide examples of helpful visual aids.
  
2. Starting a presentation with a question can be particularly effective. Explain why, then provide several sample questions that could be used to start a presentation (choose your own topic).
  
3. Select six of the guidelines for creating PowerPoint presentations in the learning resources and discuss their importance.