

### ASSESSMENT # 3

Total Marks: 30

**Q: 1: Short Questions:**

(25)

- i. What is a team?
- ii. Outline some common types of teams.
- iii. What are norms? How do norms help teams in their effective organisation?
- iv. Discuss some advantages of teams. How do teams help employees to grow?
- v. What are the five stages of team development?

**Q: 2:** Outline the characteristics of a good team leader.

(5)