

ASSESSMENT # 4

Total Marks: 30

1. Give short answers for the following questions: (21)
- i. 'It is important to discuss the wedding's budget early on with the client.' Why?
 - ii. What are the main budget categories and related areas for a wedding budget?
 - iii. Reception and rentals cover 40% of the total budget cost. Give a breakdown of the items included in this category.
 - iv. Stationery elements cost 3% of the total budget. Give a list of the main stationery elements for a wedding.
 - v. Transportation and lodging costs 3% of the total budget. Produce a breakdown of transportation costs.
 - vi. The client should be advised to keep aside 5- 10% of the total funds. Why?
 - vii. What is the best way to organise vendor contracts?

Activity

Make a sample budget plan for the amount of £15,000 for a wedding. (9)