

## Your Role as an Effective Communicator

### ASSESSMENT # 6

Total Marks: 30

#### 1. Short Questions:

(6)

- I. What are Kirkpatrick's levels of evaluation?
  - a. Understanding, absorption, transfer, evaluation
  - b. Reaction, knowledge, transfer of learning, impact
  - c. Personal, interpersonal, group
  
- II. While you are planning for training, you discover that several participants are not fluent in English. What should you do?
  - a. Insist that they take more English language classes before attending the training
  - b. Place them in a separate training session
  - c. Make sure you use lots of visuals and small group discussions.

#### 2. Short Questions.

(9)

- I. What is the importance of communication in training?
- II. How questioning can be best used as a training technique?
- III. What are the different types of questions that trainers can use to facilitate their training programmes.

#### 3. Discuss Kirkpatrick's levels of evaluation in detail.

(15)