

ASSESSMENT # 5**Total Marks: 30**

Answer the following questions:

1. What will you do to write clearly for your audience? (5)
2. Why Coherence and Rhythm in paragraph is good for attracting readers? (5)
3. How will you decide the size of a paragraph? (5)
4. Write down different parts of a formal report? (5)
5. Write down different parts of an informal report? (5)