

ASSESSMENT # 3

Total Marks: 30

Answer the following questions:

Q: 1: Short Questions (15)

- I. Explain the purpose of developing a violence policy and program for workplace violence.
- II. Outline the elements that should be included in a violence policy and program.
- III. Describe the human resources actions that can prevent workplace violence.
- IV. What are the two reasons for hiring the right people to prevent workplace violence?
- V. How might a good security system prevent violence in the workplace?

Q: 2: Discuss the five stages of risk assessment. (7)

Q: 3: Describe the key strategies for screening job candidates. (8)