

Creating a Positive Work Environment



ASSESSMENT # 11

Total Marks: 30

Answer the following questions:

- 1.** Recognize what a positive workplace looks like and Know and understand the key elements necessary to create and maintain a positive work environment
- 2.** Understand as an employee what you can do personally to create and maintain a positive work environment
- 3.** Understand as a leader the responsibility you have to create and maintain a positive work environment
- 4.** Discover what type of team player you are and how that relates to your functioning in the team
- 5.** Know and understand the importance of working as a team and guidelines to good teamwork