

Business Ethics for the Office

ASSESSMENT # 12

Total Marks: 30

Q: 1: Short Questions (10)

- I. What is the difference between ethics and morals?
- II. Define the following theories:
 - a. Utilitarianism
 - b. Utopianism
 - c. The Categorical Imperative
- III. What is brainstorming?
- IV. Describe Force Field Analysis.
- V. What is an ethical dilemma?

Q: 2: Describe the different steps in the identification of Values. (5)

Q: 3: Describe Nan DeMars's 22 keys that can help to make an office ethical. (5)

Q: 4: Write detailed notes on "The Kidder Process". (5)

Q: 5: Discuss the ways of resolving ethical dilemmas caused by supervisors. (5)